

# **Boomers Online Registration and Login Help**

## **I am a member. How do I register to access my pension scheme information online?**

To register to view your scheme information online you will need your member reference and email address. You will also be asked to supply a web user name (minimum of eight characters long) and a security question and answer that only you will know e.g. Name of your favourite teacher at primary school).

When you have this information you can complete the Website Registration page. Once this have been successfully completed you will be emailed your password. Please reset your password immediately using the Password Reset link on the Website Login page. You will need to choose a password using the password rules described below. Please follow the instruction in the email.

If you are unsure of any of the above or have problems registering please contact Boomers.

## **What are the rules for choosing a password?**

For confidentiality reasons and to ensure that there is not unauthorised access to your scheme information by other people using password guessing etc, we require a strong password. Your password is required to be a minimum of 10 characters long with a minimum of one non-alphanumeric character (!@#\$\$%^&\*!). Your password is case sensitive i.e. you will have to enter it in exactly the same combination of upper and lower case characters you used when set up your password.

Acceptable password: @Freddie1967

Invalid password: AlexSmith

## **What do I do if I forget my password?**

If you forget your password you can request a password reset from the Website Logon page. You will need your web user name and security answer. Once these have been entered and checked you will be email a link to reset your password.

## **What do I do if I forget my web name or security answer?**

Please contact us if you forget your web user name or security answer.

## **What do I do if my web user account is locked?**

If you or someone else attempts to login to your website account and fails to provide the correct password more than five times your account will be locked and access to your account will be denied. If this happens you can use the password reset request link on the Website Login page to reset your password. You will be asked to enter your web user name and security answer. Once these have been entered correctly you will be emailed a link to rest your password. Please follow the instructions in the email.